

**MANSFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE**  
**7 SEPTEMBER 2020**

**URGENCY DECISIONS AND CREMATORIUM UPDATES**

**1. SUMMARY**

1.1 The purpose of this report is to report to the Joint Committee on urgency decisions taken in light of the Covid-19 Pandemic, and updates circulated to keep Members informed during this time.

**2. RECOMMENDATIONS**

**To be resolved:**

2.1 That the report is noted

**3.0 Background Information**

3.1 The May meeting of the Joint Committee was cancelled due to the Covid-19 Pandemic. Some urgent decisions were required during this period. Each of the three constituent local authorities has its own urgency procedure, and the required decisions were made on the basis of the three authorities unanimously confirming the decisions under their own urgency procedures.

3.2 In order to keep Members of the Joint Committee informed, the Crematorium team circulated updates during this period also.

**4.0 Urgent Decisions**

4.1 In April 2020 it was agreed that during the period of the COVID-19 crisis, and subject to review in 6 months' time, for Mansfield and Ashfield Crematorium to offer direct cremations at £490 after 4pm, to remove the surcharge for Saturday funerals, and extend the operating times on Saturdays to 3.15pm. The decision reports are attached at **Appendix 1**.

4.2 The Annual Statement of Accounts is a statutory document, which must be approved within a fixed timescale. The Annual Report and Statement of Accounts for 2019/20 (**Appendix 2**) set out the Committees' financial position as at March 2020 and the revenue and capital activity during the financial year. In June 2020 it was agreed that (**Appendix 3**):

- a. the Statement of Accounts for the financial year 2019/20 and the 2019/20 budget surplus distribution be approved, and
- b. that £627,000 capital budget for replacement abatement equipment and associated works be carried forward into the budget for 2020/21, also
- c. Revenue expenditure from general reserves of £11,003 for webcasting equipment, detailed revenue and capital information, financial information and usage information was noted.

4.3 In lieu of the Annual Meeting, the appointment of Chairman and Vice Chairman for 2020/21 was also confirmed by urgency decision in June 2020. Councillor Andy Burgin of Mansfield District Council was appointed as Chairman, and Councillor Tom Hollis of Ashfield District Council was appointed as Vice Chairman. The decision reports are attached at **Appendix 3**.

## **5.0 Crematorium Updates**

5.1 Update reports were circulated to Members of the Joint Committee in May and July; copies are attached at **Appendix 4 and 5**.

## Background Papers

None

For further information please contact Sue Bearman Clerk to the Committee, [sue.bearman@nsdc.info](mailto:sue.bearman@nsdc.info), 01636 655935.